

Personal Wellbeing: Applying for Jobs and Courses

Lesson No.	Learning Outcomes The learner will:
Lesson 1	1. Know how to apply in writing for a job or course.
Lesson 2	
Lesson 3	
Lesson 4	2. Recognise good practice in making written applications.
Lesson 5	3. Know how to prepare for an interview.
Lesson 6	4. Know how to take part appropriately in an interview.
Lesson 7	5. Recognise the kind of criteria which may be used in the selection process for a given job.