

St Thomas More Roman Catholic Academy

A company limited by guarantee

Annual Report

31 August 2018

St Thomas More Roman Catholic Academy

A company limited by guarantee

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Reference and administrative details

Year ended 31 August 2018

Members	The Right Reverend S Cunningham (as the Diocesan Bishop) Mrs D Fox Mr M Ronan (as Chair of Governors)
Trustees	Mr M Ronan Mrs R Anderson Mrs H Bell Mrs S Bolton Mr D Campbell Mrs J Connolly (resigned 22 October 2018) Miss C Edwards Monsignor A Faley (resigned 31 August 2018) Mr C Finlay Ms L Hagan Fr C Hughes Mrs C Jeffrey Ms C Langley Mr R Lowery Dr A Macoscar Mr C Masiwa Mrs F Stevenson Miss B Swallow (appointed 12 December 2017, resigned 11 September 2018) Mr D Watson Ms C Wright
Chief executive officer	D Watson
Company secretary	A Gollings
Senior management team	Mr D Watson, Head Teacher Mr M Henderson, Deputy Head Teacher Mrs K Gammack, Senior Assistant Headteacher Mr A Gollings, Director of Finance and Support Services Mrs K Dixon, Assistant Head Teacher Mrs D Hallam, Assistant Head Teacher Ms R Kilkenny, Assistant Head Teacher Miss P Ronan, Assistant Head Teacher
Company name	St Thomas More Roman Catholic Academy
Company registered number	07844795
Principal and registered office	Lynn Road North Shields Tyne and Wear NE29 8LF

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Reference and administrative details

Year ended 31 August 2018

Advisers (continued)

Independent auditors	UNW LLP Chartered Accountants Citygate St James' Boulevard Newcastle upon Tyne NE1 4JE
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Bankers	Lloyds Bank plc 69 Bedford Street North Shields North Shields NE29 0AU
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Solicitors	Muckle LLP Time Central 32 Gallowgate Newcastle upon Tyne NE1 4BF
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Trustees' report

Year ended 31 August 2018

The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2017 to 31 August 2018. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

Structure, governance and management

Constitution

The academy is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum and Articles of Association is the primary governing document of the academy trust.

The trustees of St Thomas More Roman Catholic Academy are also the directors of the charitable company for the purpose of company law.

Details of the trustees who served during the are included in the Reference and administrative details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Method of recruitment and appointment or election of Trustees

The term of office for any trustee shall be four years, save that this time limit shall not apply to the Headteacher or any post held ex-officio. Subject to remaining eligible to be a particular type of trustee, any trustee may be reappointed or re-elected.

The Governing Body is composed as follows:

- 1 Headteacher
- 4 Parent Governors
- 3 Staff Governors
- 11 Foundation Governors appointed by the Bishop of Hexham and Newcastle
- 1 Governor appointed by the Governing Body

Policies and procedures adopted for the induction and training of Trustees

The training and induction provided for new trustees depends on their existing experience. Where necessary induction and training is provided on educational, legal and financial matters. The academy buys into an annual Service Level Agreement for Governor Training and Support. All new trustees are given a tour of the academy and the chance to meet with staff and students. All newly appointed trustees are provided with an induction pack which contains copies of policies, procedures and minutes. They are invited to request accounts, budgets, plans and other documents that they will need to undertake in their role as a trustee. As there are normally only one or two new trustees a year, induction is undertaken formally and is tailored to the individual. A training session is provided specifically for the induction of newly appointed trustees which is recognised by a certificate at the end of the training. Every year trustees receive a personal training planner which highlights training sessions available and trustees are encouraged to attend.

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Trustees' report (continued) **Year ended 31 August 2018**

Organisational structure

During the year the academy has operated a unified leadership structure. The structure consists of two levels: the Trustees and the Senior Leadership Team. The Leadership Team work closely with middle leaders, thus ensuring that 'leadership' and 'management' is devolved accordingly within the academy.

Trustees are responsible for setting general policy, adopting the annual Development Plan and agreeing the budget. This also involves monitoring the academy by the use of budgets, agreeing major decisions about the direction of the academy, capital expenditure and senior staff appointments.

The Senior Leadership team comprises the Headteacher, one Deputy Headteacher, a Director of Finance & Support Services, a Senior Assistant Headteacher and four Assistant Headteachers, who provide the strategic leadership for the academy implementing the policies laid down by the trustees and reporting back to them via the Headteacher and Director of Finance & Support Services. The Senior Leadership team is responsible for the day to day running of the academy, the financial management of the academy funds and the appointment of staff through interview panels that may contain a trustee(s).

Arrangement for setting pay and remuneration for key management personnel

The Governing Body, accepting its role as the relevant statutory body for dealing with matters relating to pay have a Pay Policy that it reviews annually (and each time a new School Teacher's Pay and Conditions Document comes into effect), following consultation with staff and school-based trade union/professional association representatives. This policy applies to the pay of all staff employed to work in school including all key management personnel.

The Pay Policy is intended to support the statutory duty within the Education Act 2002 to " ...conduct the school with a view to promoting high standards of educational achievement at the school" by ensuring pay decisions are made in conjunction with the school's Appraisal Policy as well as School Improvement Partner

The Governing Body abides by the relevant pay provisions in the conditions of service appropriate to staff including:

- (a) guidance relating to pay for teaching staff are contained in the School Teachers: Pay and Conditions Document (referred to in this Policy as "the Document"), published each year by the DfE.
- (b) nationally-agreed guidelines for Support Staff are contained within the NJC Green Book.

All appointments are in line with the published school staffing structure and accompanying Implementation Plan (inclusive of job outlines of all posts) as approved by the Governing Body: a copy of which is available to all staff. This structure is reviewed annually or when a vacancy arises within school, The Governing Body prior to appointment must first approve any permanent deviation from the agreed structure, where this is required.

Trade union facility time

There were no Relevant Union Officials during the year and as such the academy has not incurred any costs in relation to facility time or paid trade union activities.

Related parties and other connected Charities or Organisations

The details of each trustee's pecuniary interests and relationships with related parties are declared and recorded annually with the requirement to declare any interest being a standing item on governing body meetings.

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Trustees' report (continued)

Year ended 31 August 2018

Objectives and Activities

Objects and aims

The principal object and activity of the company is the operation of St Thomas More Roman Catholic Academy to provide education for students of different abilities between the ages of 11 and 19 conducted in accordance with the principles, practices and tenets of the Catholic Church.

In accordance with the articles of association the academy trusts object is specifically to advance, for the public benefit, education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a Catholic school designated as such ("the Academy") which shall offer a broad and balanced curriculum and shall be conducted in accordance with the principles and tenets of the Catholic Church and all Catholic canon law applying thereto including any trust deed governing the use of the land used by the academy both generally and in particular in relation to arranging for religious education and daily acts of worship and having regard to any advice and following directives issued by the Diocesan Bishop.

The main objectives of the academy during the year to 31 August 2018 are summarised below:

- To raise the standard of education achievement for all students;
- To achieve continuous improvement and effectiveness of the academy by keeping the organisational structure and curriculum under constant review;
- To provide value for money in the expenditure of revenue and capital funds;
- To comply with all statutory requirements;
- To maintain and develop links and partnerships with other educational establishments and professionals
- To conduct academy business at all times in accordance with probity and integrity.

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Trustees' report (continued) Year ended 31 August 2018

Objectives, strategies and activities

The academy's main objectives are encompassed in its mission statement:

St Thomas More is a Catholic school, and as such we attempt to follow the example of Jesus Christ in our work, worship and relationships.

Many people, especially staff and governors, have contributed to formulating aims for the academy, which are given below. Trustees and staff are committed to working very hard to make them a reality in the daily working life of the school.

Our aims are:

- To be a prayerful community based on Christian values, notably Justice, Peace, Truth and Tolerance, and to encourage individuals in their commitment to these ideals;
- To promote awareness of Christian issues and the importance of spiritual growth to the overall development of the individual;
- To promote sensitivity to the needs of others through faith in action;
- To enable students to recognise and to be respectful of the beliefs and opinions of others;
- To provide a secure, welcoming and ordered environment in which individuals learn to value and respect both themselves and others;
- To develop a code of behaviour that balances the interests of the community with those of the individual, and to ensure an understanding of this code;
- To encourage appropriate behaviour at all times, showing courtesy and respect for each member of the community;
- To develop a recognition of, and respect, for the rights and property of others;
- To promote appreciation of, and respect for, cultural diversity;
- To give individuals the opportunities to develop their full potential as human beings, and to encourage and challenge them to do so;
- To encourage students to define problem* to ask questions, to weigh evidence and to suggest solutions;
- To develop the ability of recognising a stand point different to their own and interpreting their perspective accordingly;
- To promote the development of personal responsibility, skills and attitudes necessary for adapting to a changing world;
- To encourage everyone to strive to do their best and to strive for the highest standards in all areas of activity;
- To develop the skills of listening carefully, of following instructions precisely and of recording accurately;
- To develop the skills of literacy and numeracy necessary for the acquisition of all knowledge and information;
- To ensure access for all students to creative, physical, scientific, technological, mathematical and linguistic activities;
- To match what is taught and how it is taught to the students' abilities and aptitudes;
- To motivate, by example and encouragement, all students to do their best;
- To help students grow into confident* open, resourceful young people with a sense of responsibility and of service;
- To develop self-esteem and self-reliance through personal achievement and recognition;
- To develop group cooperation and an awareness of personal responsibility;
- To promote an understanding of the structure of society together with the knowledge, confidence and skills necessary to contribute to it.

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Trustees' report (continued)

Year ended 31 August 2018

Public benefit

The academy's aims and objectives are set out within this report. The activities set out in this report have been undertaken to further the academy's charitable purposes for the public benefit. The trustees have complied with the duty under Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charities Commission and the trustees have paid due regard to this guidance in deciding what activities the academy should undertake.

Activities for achieving objectives

Over the year we have undertaken the following activities in order to help achieve our objectives:

Strengthening of school ethos and its expression in our life and work through:

- Continuing to develop and implement pastoral systems to support behaviour for learning;
- Developing the use of ParentMail as a means of involving parents with homework;
- Implementing new KS3 reporting scale and revised attitude to learning descriptors;
- Further developing programme of Liturgy within the Religious Education curriculum which is both prepared and led by students;
- Providing opportunities for students to play an active role in leading worship;
- Further developing the work of the Student Council;
- Introducing Year 11 and 9 Ambassadors to support Year 7 students' transition;
- Hosting meetings for the local Catholic family of schools;
- Providing ICT maintenance and Physical Education co-ordination in addition to funding a basic level of Educational Psychology provision for students at an early age;
- Providing an annual retreat opportunity for Governors and staff within the local Catholic family of schools;
- Extensive participation in Diocesan and Local Authority groups and events;
- Hosting a transition day for new students in July.

Improving standards and raising achievement through:

- Further developing identification and tracking of underperforming students by staff at all levels, using Student performance data software (SISRA);
- Undertaking Raising Achievement meetings with each Head of Department focussing on student progress;
- Embedding findings of Teaching and Learning communities to develop practice in priority areas;
- Further developing support for disadvantaged students and boys;
- Reviewing and developing whole school and departmental approaches to marking and assessment of student work;
- Whole school Literacy Focus: Reading; Use of the Accelerated Reader;
- Implementing findings of SEN Review;
- Further developing the Departmental teaching and learning (T&L) Monitoring Programme with individual half termly review meetings between HoD and Headteacher;
- Providing continuing professional development opportunities to further develop and share effective practice, including: Behaviours for Learning; Acting on feedback;
- Whole school focus on Behaviour for Learning including: presentation of work; equipment checks. Implementing revised KS 4 curriculum offer in light of Progress 8 accountability;
- Reviewing Post 16 curriculum offer in light of changes to assessment and funding;
- Supporting departments in their preparation for new GCSE and A Level examinations;
- Further developing information, advice and guidance for students in light of DfE guidance and engaging with Connexions.

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Trustees' report (continued) **Year ended 31 August 2018**

Further develop existing leadership and emerging leaders to impact on school improvement and succession planning through:

- Supporting staff in new leadership roles, in particular new Assistant Headteacher and Head of Mathematics;
- Supporting and encouraging staff to engage with leadership development opportunities;
- Further developing heads of departments role in: leading continuing professional development within departments; monitoring teaching and learning;
- Continuing to invest in site/facility development;
- Further implement Class Charts to support behaviour for learning;
- Introduce use of CPOMs (software for monitoring child protection, safeguarding and pastoral and welfare issues) to support recording sharing and tracking of all pastoral issues;
- Prudent financial management to allow some capitalisation of funds for future site development;
- Exploring emerging capital funding possibilities to further develop facilities.

Strategic report

Achievements and performance

Review of activities

In 2018 the academy maintained very high A Level outcomes to date with a 99.5% pass rate, with 81% of all grades being A*-C and 27% of all entries were graded as A*/A. At GCSE, 72% of students achieved 9-4 grades in both English and Maths, with 43% of students achieving the English Baccalaureate.

The Progress 8 score of 0.15 for 2017 GCSE student outcomes shows that progress is higher than the national average for students.

Ofsted carried out a Section 8 short inspection of the academy in October 2017 and found that the school remained in the Good category with significant strengths in Behaviour, Personal Development, Teaching and Learning and Leadership both in main school and in the sixth form.

The academy engaged in Initial Teacher Training (ITT) partnerships with the Carmel Trust and the following local universities: Newcastle, Northumbria, Sunderland and Durham.

We have supported other schools within North Tyneside and further afield by:

- Specialist support for Catholic Primary schools in English, Maths and PE;
- Providing Information & Communication Technology (ICT) Network support for our Catholic Primary Schools;
- Delivering Leadership Training locally.

Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

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Trustees' report (continued)

Year ended 31 August 2018

Financial review

The academy's level of free reserves opened on 1st September 2017 at a surplus of £1,551,256 and closed at 31st August 2018 in surplus at £1,416,131 (excluding the restricted fixed asset fund and pension reserve). The academy held no investments during the year other than fixed term deposits.

During 2017/18, in keeping with last years report and our previously stated objectives, we:

- Renewed the roof covering on our 3 storey building in November 2017. This project was delivered on time and on budget of £165,365 and was funded by £148,829 of the Education and Skills Funding Agency's Condition Improvement Fund (CIF) and £16,536 from Academy reserves.
- Successfully bid for a Health Pupils capital fund grant for "Sports surfaces". This project provided our outdoor PE space with a new sand based astroturf pitch and new surrounding fencing and saw a new floor installed in the sports hall. This addressed most residual elements of the unsuccessful CIF bid from 2016/17. This was delivered on time and on budget of £212,281 and was funded by £191,000 of grant and £21,281 school contribution from Academy reserves.
- Replaced the oldest of our fire alarm panels and devices that were nearing the end of their expected life (at a cost to the Academy in excess of £40,000).

On 10th July 2018 at 2am our academy suffered a fire in our Design and Technology department. Our fire alarm systems worked effectively and alerted the fire service as expected. The fire affected 9 classrooms and various other staff rooms and work areas but was contained in a small area of the school thanks to Design Technology staff's effective implementation of Health and Safety routines. The academy was closed for two days to staff and students as work was undertaken to ensure the site was safe. Following investigation Gallagher Bassett, working on behalf of the Department for Education's Risk Protection Arrangements (RPA), acknowledged no blame could be apportioned for the cause of the fire and therefore accepted costs of rectification could be claimed from them.

Working with the loss adjuster, McLarens, and academy appointed contractors, the academy restored these teaching spaces over the Summer for use at the start of the 2018/19 academic year. Further costs will be incurred in 2018/19 as the academy replaces damaged equipment and replenishes materials, but these will be fully reclaimable from the RPA. The overall financial loss to the academy is expected to be no more than the £500 policy excess.

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Trustees' report (continued) Year ended 31 August 2018

Funding

Most of the academy's income is obtained from the Department for Education (DfE) via the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE/ESFA during the year and the associated expenditure are shown as restricted funds in the Statement of Financial Activities (SOFA).

The academy also receives grants for capital works from the DfE/ ESFA. In accordance with the Charities Statement of recommended practice 'Accounting and Reporting by Charities' (SORP 2015), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

During the year total restricted fund expenditure exceeded recurrent grant funding from the DfE/ESFA together with other incoming resources. The excess of expenditure over income for the year (before actuarial gains, and excluding restricted fixed asset funds) was £93,531. This overspend was expected and is in keeping with the budget plan agreed by Governors when setting the 2017/18 budget. It was largely the result of:

- Increase in pay costs in recent years due to a combination of increases in pension & national insurance contributions; repayment of LGPS pension deficit; annual pay awards; pension auto-enrolment changes Aug 2016; apprenticeships levy April 2017; national living wage increases;
- A reduction in education funding due to a combination of the removal over time of the Education Services grant; stagnation in Post 16 funding per student; reduction in student numbers in St Thomas More RC Academy.

All of the expenditure shown in the SOFA is in furtherance of the academy's objectives. All assets were used exclusively for providing education and the associated support services to the students of the academy.

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Trustees' report (continued)

Year ended 31 August 2018

Reserves policy

The Governors review the reserves level of the academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Governors have determined that an appropriate level of free reserves should be equivalent to one month's operating costs, equivalent to between 7%-9% of 'total incoming resources (approximately £800,000). The reason for this is to provide sufficient working capital to cover delays between expenditure and receipt of grant income and to provide the ability to deal with potential unexpected but urgent expenditure e.g. reactive maintenance.

In addition to the underlying target level of free reserves the Governors have determined to hold additional reserves in recognition of the age of the school buildings and the capital works that will be necessary to maintain the site. The Governors recognise the current capital funding arrangements for academies are based upon a bid process that favours those bids that have an element of school contribution (amongst other factors) and have therefore determined to hold reserves for such purposes.

Given the continued uncertainty regarding national school funding and the increasing expenditure demands placed upon all academies, the level of reserves peaked at 31 August 2016. Budget planning for 2017/18 showed that the long term trajectory for reserves would be downwards. Reserves therefore continue to be expected to reduce steadily back towards the 7%-9% target (outlined above) as Governors draw down funds for capital related priorities and implement a new operating model in Summer 2019. This will continue to be monitored closely.

At 31 August 2018, the academy had total funds (excluding fixed assets and pensions reserve) of £1,416,131.

Investments policy

The academy has adopted a risk averse approach to investments as it has sought to realise its target level of free reserves. The academy will invest surplus funds through its recognised banking provider using fixed term deposits. Interest rates will be reviewed prior to each investment. This will maximise investment return whilst minimising risks to the principal sum.

Principal risks and uncertainties

The academy is subject to a number of risks and uncertainties in common with other academies. The academy has a risk management policy and procedures place in to identify and mitigate risks. The trustees have assessed the major risks to which the academy is exposed, in particular those relating specifically to teaching, provision of facilities and other operational areas of the academy and its finances. The trustees have implemented a number of systems to assess risks that the academy faces, especially in the operational areas (e.g. in relation to teaching, health and safety, safeguarding, school visits and bullying) and in relation to all areas of financial management. The academy has appropriate insurance cover in place regarding its assets and balance of risks. The academy has an effective system of internal financial controls and this is detailed further in the Governance Statement. The academy has fully implemented the requirements of the Safer Recruitment procedures and all staff have received Child Protection training as part of an annual Safeguarding Service Level Agreement with the Local Authority.

The principal financial risks and uncertainties are centred around:

- the potential for short term de-stabilisation associated with staff restructuring planned for Summer 2019;
- the potential changes in funding from the ESFA that may arise from the national school funding formula review;
- potential movements in relation to the South Tyneside Local Government Pension Scheme (LGPS), which is currently recognised on the Academy's balance sheet as a significant deficit.

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Trustees' report (continued)

Year ended 31 August 2018

Fundraising

The academy recognises its duties as set out by the Charity Commission in its document "Charity fundraising: a guide to trustee duties" and those in the DfE's document "Charging for school activities".

In practice, the academy's fundraising activities are largely in relation to national charitable campaigns such as Comic relief. The activities the academy participates in are considered carefully in order to ensure they align closely with the educational and social development aims of the academy. All funds generated through these activities are split as follows:

- 60% Named charity
- 25% Cafod
- 15% Academy school funds (used to help meet the academy's objectives)

Funds generated and retained for the academy's school fund are managed alongside all other academy funds and subject to the same controls and audit processes as other funds. They are monitored by governors on a termly basis and reported publically within the annual accounts.

During the year the academy may ask parents for voluntary contributions for a specific school activities that would support the delivery of the curriculum e.g. a geography trip to the coast. Where it does so it makes clear there is no obligation to make any contribution and no child is excluded from such an activity simply because his or her parents are unwilling or unable to pay. Furthermore, the academy is clear that parents must not be made to feel pressurised into paying as it is voluntary and not compulsory.

The academy does not use any commercial participators / professional fundraisers.

Any complaints to the academy regarding its fundraising activity should be raised through the academy's complaints process.

Plans for future periods

The academy will continue to strive to provide outstanding secondary education for the Catholic community of North Tyneside through its focus on the development of the whole person, both students and staff. It will continue with a relentless focus on improving achievement for students and support for the development of those staff new to the teaching profession and those seeking leadership positions. The academy will support the development of other Catholic Secondary Schools in the Diocese and other schools generally in the North East region, through its participation in North Tyneside and Diocesan initiatives and its role as a strategic partner of the St Mary's and Sacred Heart Teaching Alliances. This will include Leadership Development, Initial Teacher Training, work via Local Leaders of Education (LLE) and Specialist Leaders of Education (SLE) programmes and informal response to direct enquiries for support.

Support will continue to be given to the North Tyneside Catholic family of primary schools in the areas of English, Maths, Physical Education, Special Educational Needs and ICT technical support. The academy will facilitate a local network for Modern Foreign Languages leaders. We will continue to host ITTs through School centred initial teacher training and Schools Direct programmes linked to our partnerships with local universities and Teaching Alliances.

The academy will engage with the Diocese in the creation of Multi Academy Trusts for the mutual benefit of all Diocesan schools. We will continue to remain open to the possibility of becoming a Sponsor Academy should the need become apparent within the Diocese. The academy will continue with a planned maximum number of 1,740 students on roll (inc post 16).

When setting 2017/18 budgets Governors recognised that St Thomas More RC Academy would not be able to continue with the same level of expenditure indefinitely given stagnating income levels. The academy has built up sufficient reserves to ensure that adjustments to budgets can be considered carefully and not implemented in

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Trustees' report (continued) Year ended 31 August 2018

a knee-jerk fashion. The 2017/18 budget recognised this approach and also that some of the reserves would be used to try to smooth this transition to a new working model. When preparing budgets for 2018/19 it was evident that the position had not significantly changed. Benchmarking undertaken by the Academy confirmed that non staff costs are controlled well and there is limited opportunity to make any further savings in non staff costs. Governors therefore agreed to form a restructure committee with the stated aim of finding a way of enabling the Academy to operate sustainably, accepting this would mean reducing staff costs by approx. £800,000 pa.

Governors met on 11th September 2018 and agreed a timetable and process through which a new staff operating model would be implemented by 1st September 2019. Whilst needing to ensure necessary savings are achieved, of equal importance is to ensure any impact on students and education is minimised. The Academy will continue to identify and adopt all reasonable means of improving efficiency, reducing unnecessary costs and increasing income streams. It is envisaged that as a result of this exercise, by 2019/20 the Academy will be on a sustainable financial footing for future years with reserves stabilising at a level in line with the stated reserves policy.

Whilst the recent CIF grant awards have been welcomed and much needed there are still parts of the school buildings we occupy that date back to the 1950s and whilst the school buildings have grown over the years in size to accommodate rising pupil numbers we are not a school to have benefitted from large scale rebuild projects over the years. One area of growing concern for us is the condition of our heating and boiler systems – most of which are beyond their expected useful life. During the most recent CIF round in 2017/18 we made a strong case for new boilers that would provide us with greater resilience and energy savings. We were disappointed to find this bid was unsuccessful.

The academy has a strong record in successfully delivering capital projects, often funded through ESFA grants and its own reserves, and we will bid again in 2018/19 to replace our boilers as they are already well over their expected useful life, increasingly costly to maintain and increasingly at risk of total failure.

During 2018/19 we will also continue to investigate the most cost effective way to replace old fluorescent tubes with modern LED alternatives. This project would require a significant financial outlay, but would improve energy efficiency, improve light effectiveness and reduce maintenance costs.

Funds held as custodian

St Thomas More Roman Catholic Academy does not hold any funds as a Custodian Trustee on behalf of others.

Disclosure of information to auditors

Each of the persons who are trustees at the time when this trustees' report is approved has confirmed that:

- so far as that trustees are aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that trustees have taken all the steps that ought to have been taken as a trustees in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 12 December 2018 and signed on its behalf by:



Mr M Ronan
Chair of Trustees

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Governance Statement

Scope of Responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that St Thomas More Roman Catholic Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Thomas More Roman Catholic Academy and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The board of trustees has formally met 4 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mr M Ronan	4	4
Mrs R Anderson	2	4
Mrs H Bell	4	4
Mrs S Bolton	4	4
Mr D Campbell	3	4
Mrs J Connolly	2	4
Miss C Edwards	4	4
Monsignor A Faley	4	4
Mr C Finlay	4	4
Ms L Hagan	3	4
Fr C Hughes	3	4
Mrs C Jeffrey	4	4
Ms C Langley	4	4
Mr R Lowery	3	4
Dr A Macoscar	2	4
Mr C Masiwa	2	4
Mrs F Stevenson	4	4
Miss B Swallow	1	2
Mr D Watson	4	4
Ms C Wright	3	4

The main focus for the board during the year was the relentless attention to strengthen and develop student progress and attainment.

The Finance, Premises, Health & Safety Committee is a sub committee of the main board of trustees. Its purpose is to consider all matters related to:

- Financial planning, management and control; and
- Site and premises management and development; and
- Health & Safety considerations – including receiving updates from the Health & Safety Group in the academy and an annual Governors Health & Safety report.

The Audit Committee separately considers and advises the Academy Trust on the adequacy and effectiveness of the academy's systems of internal control its arrangements for risk management and how the academy secures economy, efficiency and effectiveness (value for money)

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Governance Statement (continued)

These two Committees meet back to back on the same day on a termly basis and are attended by the same Governors.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
Mrs S Bolton	3	3
Mr D Campbell	2	3
Mrs C Jeffrey	2	3
Mr R Lowery	2	3
Mr C Masiwa	0	3
Mr M Ronan	3	3
Mr D Watson	3	3

Review of Value for Money

As Accounting Officer, the Principal has responsibility for ensuring that the academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy has delivered improved value for money during the year by:

- Closely monitoring the delivery of the capital projects funded predominantly through Condition Improvement Fund grants.
- Continuing to log and monitor all contracts the academy enters into, ensuring we systematically review each contract before inviting quotes for a new contract term.
- Closely monitoring the new contracts for Catering and Cleaning that commenced September 2017 following an open procurement exercise to ensure promised service standards and savings are delivered.
- Ensuring we continue to procure all items with value for money in mind – taking reference from the Department for Education's School procurement guidance, including "deals for schools"
- Fully engaging with the concept of financial benchmarking through the use of both Department for Education benchmarking material and a local benchmarking club made up of academies in the Hexham and Newcastle Diocese. This information has been invaluable in helping to inform the review of staffing structures we will conduct in 2018/19.

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in St Thomas More Roman Catholic Academy for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

Capacity to Handle Risk

The board of trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

St Thomas More Roman Catholic Academy

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Governance Statement (continued)

The Risk and Control Framework

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the Finance, Premises and Health and Safety Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided to appoint Baldwins LLP as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period included:

- Reconciliations of key accounts;
- Procurement in line with the academy's financial handbook;
- System security, backup and recovery; and
- Corporate governance.

Findings were reported to governors, and any recommendations made have been actioned appropriately.

On a termly basis, the auditor reports to the board of trustees through the audit committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

Review of Effectiveness

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance, Premises and Health and Safety Committee and Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 12 December 2018 and signed on their behalf, by:



Mr M Ronan
Chair of Trustees



Mr D Watson
Accounting Officer

St Thomas More Roman Catholic Academy

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Statement on Regularity, Propriety and Compliance

As Accounting Officer of St Thomas More Roman Catholic Academy I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



Mr D Watson
Accounting Officer

St Thomas More Roman Catholic Academy

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Statement of trustees' responsibilities Year ended 31 August 2018

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation..

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 12 December 2018 and signed on its behalf by:



Mr M Ronan
Chair of Trustees

Independent auditors' report on the financial statements to the members of St Thomas More Roman Catholic Academy

Opinion

We have audited the financial statements of St Thomas More Roman Catholic Academy (the 'academy') for the year ended 31 August 2018 which comprise the statement of financial activities incorporating income and expenditure account, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Independent auditors' report on the financial statements to the members of St Thomas More Roman Catholic Academy

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Independent auditors' report on the financial statements to the members of St Thomas More Roman Catholic Academy

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

Who we are reporting to

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink, appearing to read 'Anne Hallowell'.

Anne Hallowell Bsc DChA FCA (Senior Statutory Auditor)
for and on behalf of UNW LLP, Statutory Auditor
Chartered Accountants
Newcastle upon Tyne
12 December 2018

St Thomas More Roman Catholic Academy

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Independent reporting auditors' assurance report on regularity to St Thomas More Roman Catholic Academy and the Education & Skills Funding Agency

In accordance with the terms of our engagement letter dated 19 September 2016 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by St Thomas More Roman Catholic Academy during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to St Thomas More Roman Catholic Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to St Thomas More Roman Catholic Academy and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than St Thomas More Roman Catholic Academy and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of St Thomas More Roman Catholic Academy's accounting officer and the reporting auditors

The Accounting Officer is responsible, under the requirements of St Thomas More Roman Catholic Academy's funding agreement with the Secretary of State for Education dated 28 November 2011, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

St Thomas More Roman Catholic Academy

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Independent reporting auditors' assurance report on regularity to St Thomas More Roman Catholic Academy and the Education & Skills Funding Agency (continued)

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Anne Hallowell Bsc DChA FCA (Senior Statutory Auditor)
for and on behalf of UNW LLP, Statutory Auditor
Chartered Accountants
Newcastle upon Tyne

12 December 2018

St Thomas More Roman Catholic Academy

A company limited by guarantee

Statement of financial activities incorporating income and expenditure account Year ended 31 August 2018

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
Income from:						
Donations and capital grants	2	255,522	-	443,396	698,918	199,412
Charitable activities	3	-	8,286,176	-	8,286,176	8,307,453
Other trading activities	4	128,766	-	-	128,766	98,771
Investments	5	17,244	-	-	17,244	6,669
Other income	6	-	-	370,192	370,192	-
Total income		401,532	8,286,176	813,588	9,501,296	8,612,305
Expenditure on:						
Raising funds		251,884	-	-	251,884	209,083
Charitable activities		-	8,529,355	620,742	9,150,097	8,660,024
Total expenditure	7	251,884	8,529,355	620,742	9,401,981	8,869,107
Net income / (expenditure) before transfers		149,648	(243,179)	192,846	99,315	(256,802)
Transfers between Funds	18	-	(138,594)	138,594	-	-
Net income / (expenditure) before other recognised gains and losses		149,648	(381,773)	331,440	99,315	(256,802)
Actuarial gains on defined benefit pension schemes	24	-	644,000	-	644,000	438,000
Net movement in funds		149,648	262,227	331,440	743,315	181,198
Reconciliation of funds:						
Total funds brought forward		976,570	(1,006,314)	8,742,137	8,712,393	8,531,195
Total funds carried forward		1,126,218	(744,087)	9,073,577	9,455,708	8,712,393

The notes on pages 27 to 46 form part of these financial statements.

St Thomas More Roman Catholic Academy

A company limited by guarantee

Balance sheet At 31 August 2018

	Note	£	2018 £	£	2017 £
Fixed assets					
Tangible assets	15		9,028,255		8,742,137
Current assets					
Debtors	16	631,267		128,532	
Cash at bank and in hand		1,451,788		1,770,394	
		<u>2,083,055</u>		<u>1,898,926</u>	
Creditors: amounts falling due within one year	17	(621,602)		(347,670)	
Net current assets			<u>1,461,453</u>		<u>1,551,256</u>
Total assets less current liabilities			<u>10,489,708</u>		<u>10,293,393</u>
Defined benefit pension scheme liability	18, 24		<u>(1,034,000)</u>		<u>(1,581,000)</u>
Net assets including pension scheme liabilities			<u><u>9,455,708</u></u>		<u><u>8,712,393</u></u>
Funds of the academy trust					
Restricted income funds:					
Restricted income funds	18	289,913		574,686	
Restricted fixed asset funds	18	9,073,577		8,742,137	
		<u></u>		<u></u>	
Restricted income funds excluding pension liability		9,363,490		9,316,823	
Pension reserve	18	<u>(1,034,000)</u>		<u>(1,581,000)</u>	
Total restricted income funds			<u>8,329,490</u>		<u>7,735,823</u>
Unrestricted income funds	18		<u>1,126,218</u>		<u>976,570</u>
Total funds			<u><u>9,455,708</u></u>		<u><u>8,712,393</u></u>

The financial statements on pages 24 to 46 were approved by the trustees, and authorised for issue, on 12 December 2018 and are signed on their behalf by:



Mr M Ronan
Chair of Trustees

Registered company number: 07844795

The notes on pages 27 to 46 form part of these financial statements.

St Thomas More Roman Catholic Academy

A company limited by guarantee

Statement of cash flows Year ended 31 August 2018

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash used in operating activities	20	<u>(226,814)</u>	<u>(113,037)</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		17,244	6,669
Purchase of tangible fixed assets		(533,332)	(1,449,027)
Capital grants from DfE Group		<u>424,296</u>	<u>796,083</u>
Net cash used in investing activities		<u>(91,792)</u>	<u>(646,275)</u>
Change in cash and cash equivalents in the year		(318,606)	(759,312)
Cash and cash equivalents at 1 September 2017		<u>1,770,394</u>	<u>2,529,706</u>
Cash and cash equivalents at 31 August 2018	21	<u><u>1,451,788</u></u>	<u><u>1,770,394</u></u>

St Thomas More Roman Catholic Academy

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Notes to the financial statements Year ended 31 August 2018

1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation of financial statements

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

St Thomas More Roman Catholic Academy constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

St Thomas More Roman Catholic Academy

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Notes to the financial statements Year ended 31 August 2018

1. Accounting policies (continued)

1.3 Income

All income is recognised once the academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities are costs incurred on the academy's educational operations, including support costs and those costs relating to the governance of the academy appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

St Thomas More Roman Catholic Academy

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Notes to the financial statements Year ended 31 August 2018

1. Accounting policies (continued)

1.5 Tangible fixed assets and depreciation

All assets costing more than £2,500 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities incorporating income and expenditure account and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

The buildings from which the Academy operates, and the land upon which they are built, are owned by the Diocese of Hexham and Newcastle. The freehold to the land surrounding the buildings is held by North Tyneside Council but secured by the Academy on a 125 year lease. Although the legal ownership of these land and buildings are not held by the Academy, the day to day risks and rewards of these assets are currently enjoyed by the Academy and as such they have been recognised within tangible fixed assets.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold property	-	2% straight-line
Furniture and fixtures	-	33% straight-line
Motor vehicles	-	20% straight-line
Office equipment	-	33% to 40% straight-line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities incorporating income and expenditure account.

1.6 Leased Assets

Rentals under operating leases are charged on a straight line basis over the lease term.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

St Thomas More Roman Catholic Academy

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Notes to the financial statements Year ended 31 August 2018

1. Accounting policies (continued)

1.9 Liabilities and provisions

Liabilities and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.10 Financial instruments

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 16. Prepayments are not financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment.

1.11 Taxation

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.12 Pensions

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 24, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

St Thomas More Roman Catholic Academy

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Notes to the financial statements

Year ended 31 August 2018

1. Accounting policies (continued)

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.13 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

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Notes to the financial statements Year ended 31 August 2018

1. Accounting policies (continued)

1.14 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 24, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgment:

The only significant estimate applied in the preparation of these financial statements is the useful economic lives of tangible fixed assets, details of which are given above.

2. Income from donations and capital grants

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
Capital Grants	-	-	443,396	443,396	-
Government grants	-	-	-	-	11,700
School fund incoming resources	255,522	-	-	255,522	187,712
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total 2018	255,522	-	443,396	698,918	199,412
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total 2017	187,712	11,700	-	199,412	
	<hr/>	<hr/>	<hr/>	<hr/>	

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Notes to the financial statements Year ended 31 August 2018

3. Funding for Academy's educational operations

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	7,950,460	7,950,460	7,949,624
Other DfE Group grants	-	309,860	309,860	335,620
	-	8,260,320	8,260,320	8,285,244
Other government grants				
Local authority grants	-	25,856	25,856	22,209
	-	25,856	25,856	22,209
Total 2018	-	8,286,176	8,286,176	8,307,453
Total 2017	-	8,307,453	8,307,453	

4. Other trading activities

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Miscellaneous and supply income	109,473	-	109,473	98,771
Departmental income	19,293	-	19,293	-
Total 2018	128,766	-	128,766	98,771
Total 2017	98,771	-	98,771	

5. Investment income

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Bank interest received	17,244	-	17,244	6,669
Total 2017	6,669	-	6,669	

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Notes to the financial statements Year ended 31 August 2018

6. Other Income

Other income comprises insurance receipts, following a fire at the school in July 2018.

7. Expenditure

	Staff costs 2018 £	Premises 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
School fund expenditure					
Direct costs	-	-	251,884	251,884	209,083
Support costs	-	-	-	-	-
Adacemy's educational operations					
Direct costs	6,598,980	-	324,672	6,923,652	7,061,965
Support costs	771,758	758,558	696,129	2,226,445	1,598,059
Total 2018	<u>7,370,738</u>	<u>758,558</u>	<u>1,272,685</u>	<u>9,401,981</u>	<u>8,869,107</u>
Total 2017	<u>7,217,880</u>	<u>371,638</u>	<u>1,279,589</u>	<u>8,869,107</u>	

8. Analysis of expenditure by activities

	Activities undertaken directly	Support costs	Total 2018	Total 2017
Academy's educational operations	<u>6,923,652</u>	<u>2,226,445</u>	<u>9,150,097</u>	<u>8,660,024</u>
Total 2017	<u>7,061,965</u>	<u>1,598,059</u>	<u>8,660,024</u>	

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Notes to the financial statements Year ended 31 August 2018

9. Analysis of support costs

	Academy's educational operations £	Total 2018 £	Total 2017 £
Pension finance cost	36,000	36,000	35,000
Repairs to building following fire	345,145	345,145	-
Maintenance of premises	89,395	89,395	37,970
Cleaning	150,080	150,080	158,475
Rates, water, heat and light	109,955	109,955	109,285
Insurance	38,589	38,589	37,282
Catering	39,982	39,982	80,137
Legal and professional	15,353	15,353	24,388
IT related costs	94,044	94,044	90,092
Other support costs	132,933	132,933	61,147
Governance costs	14,130	14,130	13,525
Wages and salaries	520,519	520,519	312,654
National insurance	39,537	39,537	27,703
Pension cost	325,188	325,188	357,947
Depreciation	275,595	275,595	252,454
Total 2018	<u>2,226,445</u>	<u>2,226,445</u>	<u>1,598,059</u>
Total 2017	<u>1,598,059</u>	<u>1,598,059</u>	

During the year ended 31 August 2018, the academy incurred the following Governance costs:
 Internal audit fees £3,000 (2017: £3,000);
 External audit fees £5,600 (2017: £5,600);
 Other external assurance reports £4,125 (2017: £4,125);
 Governor support £800 (2017: £800)..

10. Net income/expenditure

Net income/ expenditure is stated after charging/(crediting):

	2018 £	2017 £
Depreciation of tangible fixed assets:		
-owned by the company	100,122	91,844
- leased by the company	175,474	160,610
Operating lease rentals:		
- other operating leases	9,600	9,600
Auditors' remuneration		
Audit of these financial statements	5,850	5,600

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Notes to the financial statements Year ended 31 August 2018

11. Staff costs

a. Staff costs

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	5,652,583	5,481,660
Social security costs	578,870	559,944
Operating costs of defined benefit pension schemes	1,086,798	1,092,622
	7,318,251	7,134,226
Agency staff costs	52,487	83,654
	7,370,738	7,217,880

b. Staff numbers

The average number of persons employed by the academy during the year was as follows:

	2018 No.	2017 No.
Teaching staff	119	118
Administration and support staff	50	51
Management staff	8	8
	177	177

Average headcount expressed as a full time equivalent:

	2018 No.	2017 No.
Teaching staff	109	107
Administrative and support staff	44	45
Management	8	8
	161	160

c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 No.	2017 No.
In the band £60,001 - £70,000	3	3
In the band £80,001 - £90,000	0	1
In the band £90,001 - £100,000	1	0

Three (2017: three) of the above employees participated in the Teachers' Pension Scheme and one (2017: one) participated in the Local Government Pension Scheme. During the year ended 31st August 2017, pension contributions for these employees amounted to £37,530 (2017: £36,033) and £12,845 (2017: £11,882) respectively.

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Notes to the financial statements Year ended 31 August 2018

11. Staff costs (continued)

d. Key management personnel

The total amount of employee benefits (including employer pension contributions) received by key management personnel (trustees and senior management) for their services to the academy trust was £716,295 (2017: £704,868)

12. Trustees' remuneration and expenses

One or more trustees has been paid remuneration or has received other benefits from an employment with the academy. The Principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as trustees. The value of trustees' remuneration and other benefits was as follows:

		2018 £	2017 £
D Watson (Principal)	Remuneration	90,001-95,000	85,001-90,000
	Pension contributions paid	15,001-20,000	10,001-15,000
H Bell (Staff governor)	Remuneration	30,001-35,000	30,001 - 35,000
	Pension contributions paid	5,001-10,000	5,001 - 10,000
C Edwards (Staff governor)	Remuneration	25,001-30,000	25,001 - 30,000
	Pension contributions paid	0-5,000	0 - 5,000
L Hagan (Staff governor)	Remuneration	50,001-55,000	45,001 - 50,000
	Pension contributions paid	5,001-10,000	5,001 , 10,000

During the year ended 31 August 2018, no trustees received any reimbursement of expenses (2017 - £nil).

13. Trustees' and Officers' Insurance

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

14. Other finance expense

	2018 £	2017 £
Interest income on pension scheme assets	104,000	66,000
Interest on pension scheme liabilities	(140,000)	(101,000)
	<u>(36,000)</u>	<u>(35,000)</u>

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Notes to the financial statements Year ended 31 August 2018

15. Tangible fixed assets

	Leasehold property £	Furniture and fixtures £	Office equipment £	Motor vehicles £	Total £
Cost					
At 1 September 2017	9,391,830	44,209	341,186	46,759	9,823,984
Additions	512,667	5,348	46,301	-	564,316
Disposals	-	(6,064)	(5,260)	-	(11,324)
At 31 August 2018	9,904,497	43,493	382,227	46,759	10,376,976
Depreciation					
At 1 September 2017	783,702	31,148	234,688	32,309	1,081,847
Charge for the year	175,391	7,021	88,229	4,955	275,596
On disposals	-	(3,462)	(5,260)	-	(8,722)
At 31 August 2018	959,093	34,707	317,657	37,264	1,348,721
Net book value					
At 31 August 2018	8,945,404	8,786	64,570	9,495	9,028,255
At 31 August 2017	8,608,128	13,061	106,498	14,450	8,742,137

The buildings from which the Academy operates, and the land upon which they are built, are owned by the Diocese of Hexham and Newcastle. The freehold to the land surrounding the buildings is held by North Tyneside Council but secured by the Academy on a 125 year lease. Although the legal ownership of these land and buildings are not held by the Academy, the day to day risks and rewards of these assets are currently enjoyed by the Academy and as such they have been recognised within tangible fixed assets.

Included in freehold property is freehold land at valuation of £850,000 (2017: £850,000), which is not depreciated.

16. Debtors

	2018 £	2017 £
Trade debtors	6,690	5,224
Other debtors	122,315	21,359
Prepayments and accrued income	502,262	101,949
	631,267	128,532

Included in accrued income is £370,192 (2017: £nil) in respect of the fire insurance claim.

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Notes to the financial statements Year ended 31 August 2018

17. Creditors: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	247,866	28,651
Other taxation and social security	144,806	133,684
Other creditors	128,669	122,064
Accruals	100,261	63,271
	<u>621,602</u>	<u>347,670</u>

18. Statement of funds

	Balance at 1 September 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
Unrestricted funds						
General funds	<u>976,570</u>	<u>401,532</u>	<u>(251,884)</u>	<u>-</u>	<u>-</u>	<u>1,126,218</u>
Restricted funds						
Restricted GAG funds	<u>574,686</u>	<u>8,286,176</u>	<u>(8,432,355)</u>	<u>(138,594)</u>	<u>-</u>	<u>289,913</u>
Pension reserve	<u>(1,581,000)</u>	<u>-</u>	<u>(97,000)</u>	<u>-</u>	<u>644,000</u>	<u>(1,034,000)</u>
	<u>(1,006,314)</u>	<u>8,286,176</u>	<u>(8,529,355)</u>	<u>(138,594)</u>	<u>644,000</u>	<u>(744,087)</u>
Restricted fixed asset funds						
Restricted fixed asset funds	<u>8,742,137</u>	<u>813,588</u>	<u>(620,742)</u>	<u>138,594</u>	<u>-</u>	<u>9,073,577</u>
Total restricted funds	<u>7,735,823</u>	<u>9,099,764</u>	<u>(9,150,097)</u>	<u>-</u>	<u>644,000</u>	<u>8,329,490</u>
Total of funds	<u>8,712,393</u>	<u>9,501,296</u>	<u>(9,401,981)</u>	<u>-</u>	<u>644,000</u>	<u>9,455,708</u>

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds represent those resources which may be used towards meeting any of the charitable objectives of the academy trust at the discretion of the governors. Unrestricted income funds also represent the school fund which is used to administer other funds such as extra curricular school events or trips or charitable donations.

Restricted fixed asset funds are resources which are applied to specific capital purpose imposed by the relevant funders where the asset acquired or created is held for a specific purpose.

Restricted income funds comprise all other restricted funds received by the Trust and include grants from the Education and Skills Funding Agency and the Department of Education.

Transfers between funds represent contributions made from non-fixed asset funds to fixed asset projects

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Notes to the financial statements Year ended 31 August 2018

18. Statement of funds (continued)

undertaken during the year.

Statement of funds - prior year

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
General funds						
General Funds	892,501	293,152	(209,083)	-	-	976,570
Restricted funds						
Restricted GAG funds	883,608	8,286,420	(8,241,837)	(353,505)	-	574,686
Pension reserve	(1,886,000)	-	(133,000)	-	438,000	(1,581,000)
Restricted fixed asset funds						
Restricted fixed asset funds	8,641,086	32,733	(285,187)	353,505	-	8,742,137
Total of funds	8,531,195	8,612,305	(8,869,107)	-	438,000	8,712,393

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Notes to the financial statements Year ended 31 August 2018

A current year 12 months and prior year 12 months combined position is as follows:

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
Unrestricted funds						
General Funds	892,501	694,684	(460,967)	-	-	1,126,218
Restricted funds						
Restricted GAG funds	883,608	16,572,596	(16,674,192)	(492,099)	-	289,913
Pension reserve	(1,886,000)	-	(230,000)	-	1,082,000	(1,034,000)
Restricted fixed asset funds						
Restricted fixed asset funds	8,641,086	846,321	(905,929)	492,099	-	9,073,577
	7,638,694	17,418,917	(17,810,121)	-	1,082,000	8,329,490
Total of funds	8,531,195	18,113,601	(18,271,088)	-	1,082,000	9,455,708

19. Analysis of net assets between funds

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	-	9,028,256	9,028,256
Current assets	1,126,218	911,518	45,321	2,083,057
Creditors due within one year	-	(621,605)	-	(621,605)
Provisions for liabilities and charges	-	(1,034,000)	-	(1,034,000)
	1,126,218	(744,087)	9,073,577	9,455,708

Analysis of net assets between funds - prior year

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	-	-	8,742,137	8,742,137
Current assets	976,570	922,356	-	1,898,926
Creditors due within one year	-	(347,670)	-	(347,670)
Provisions for liabilities and charges	-	(1,581,000)	-	(1,581,000)
	976,570	(1,006,314)	8,742,137	8,712,393

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Notes to the financial statements Year ended 31 August 2018

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2018 £	2017 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	99,315	(256,802)
Adjustment for:		
Depreciation charges	275,596	252,454
Dividends, interest and rents from investments	(17,244)	(6,669)
Loss on the sale of fixed assets	2,603	-
(Increase)/decrease in debtors	(502,733)	19,886
Increase/(decrease) in creditors	242,945	(254,906)
Capital grants from DfE and other capital income	(424,296)	-
Defined benefit pension scheme cost less contributions payable	61,000	98,000
Defined benefit pension scheme finance cost	36,000	35,000
Net cash used in operating activities	(226,814)	(113,037)

21. Analysis of cash and cash equivalents

	2018 £	2017 £
Cash in hand	1,151,788	1,520,394
Notice deposits (less than 3 months)	300,000	250,000
Total	1,451,788	1,770,394

22. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.

23. Capital commitments

Capital works were ongoing at 31 August 2018 in relation to fire damage suffered in the year. Although the final expenditure figure is unknown, this is wholly insured and recoverable.

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Notes to the financial statements Year ended 31 August 2018

24. Pension and similar obligations

The academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by the Tyne & Wear Pension Fund. Both are multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £128,470 were payable to the schemes at 31 August 2018 (2017 - £121,865) and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £761,609 (2017 - £734,674).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

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Notes to the financial statements Year ended 31 August 2018

24. Pension and similar obligations (continued)

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £325,000 (2017 - £318,000), of which employer's contributions totalled £265,000 (2017 - £260,000) and employees' contributions totalled £60,000 (2017 - £58,000). The agreed contribution rates for future years are 18.8% for employers and 6.8% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

	2018	2017
Discount rate for scheme liabilities	2.80 %	2.50 %
Rate of increase in salaries	3.50 %	3.50 %
Rate of increase for pensions in payment / inflation	2.00 %	2.00 %
Inflation assumption (CPI)	2.00 %	2.00 %
Inflation assumption (RPI)	3.10 %	3.10 %
Rate of increase of deferred pensions	2.00 %	2.00 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today		
Males	22.9	22.8
Females	26.4	26.3
Retiring in 20 years		
Males	25.1	25.0
Females	28.7	28.6

	At 31 August 2018 £	At 31 August 2017 £
Sensitivity analysis		
Discount rate +0.1%	5,575,000	5,801,000
Discount rate -0.1%	5,834,000	6,076,000
Mortality assumption - 1 year increase	5,542,000	5,761,000
Mortality assumption - 1 year decrease	5,864,000	6,114,000
CPI rate +0.1%	5,786,000	6,029,000
CPI rate -0.1%	5,621,000	5,847,000

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Notes to the financial statements

Year ended 31 August 2018

24. Pension and similar obligations (continued)

The academy's share of the assets in the scheme was:

	Fair value at 31 August 2018 £	Fair value at 31 August 2017 £
European equities	3,151,575	2,665,152
Government bonds	186,760	157,248
European bonds	522,928	463,680
Property	396,865	362,880
Cash	102,718	157,248
Other	308,154	225,792
Total market value of assets	<u>4,669,000</u>	<u>4,032,000</u>

The actual return on scheme assets was £391,000 (2017 - £638,000).

The amounts recognised in the statement of financial activities incorporating income and expenditure account are as follows:

	2018 £	2017 £
Current service cost	(326,000)	(358,000)
Interest income	104,000	66,000
Interest cost	(140,000)	(101,000)
Total	<u>(362,000)</u>	<u>(393,000)</u>

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	2017 £
Opening defined benefit obligation	5,613,000	5,063,000
Current service cost	326,000	358,000
Interest cost	140,000	101,000
Contributions by scheme participants	60,000	58,000
Actuarial (gains)/losses	(357,000)	134,000
Benefits paid	(79,000)	(101,000)
Closing defined benefit obligation	<u>5,703,000</u>	<u>5,613,000</u>

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Year ended 31 August 2018

24. Pension and similar obligations (continued)

Movements in the fair value of the academy's share of scheme assets:

	2018 £	2017 £
Opening fair value of scheme assets	4,032,000	3,177,000
Expected return on assets	104,000	66,000
Actuarial gains	287,000	572,000
Contributions by employer	265,000	260,000
Contributions by scheme participants	60,000	58,000
Net benefits paid out	(79,000)	(101,000)
Closing fair value of scheme assets	4,669,000	4,032,000

25. Operating lease commitments

At 31 August 2018 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts payable:		
Within 1 year	7,200	9,600
Between 1 and 5 years	-	7,200
Total	7,200	16,800

As at 31 August 2018, the academy had no annual commitments under non-cancellable operating leases expiring after more than 5 years.

26. Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

Transactions with the Diocese of Hexham and Newcastle, from whom the Trust purchases support for religious education, were carried out at cost.