



St Thomas More Catholic High School

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March 2022

Dear Parent / Carer,

I would like to invite you to our **online Year 8 Parents' Evening on Wednesday 27th April 2022, 3.20 – 6.20pm.**

Using a system called 'SchoolCloud Parents' Evening System' you will be able to make appointments to speak to your child's subject teachers **via a video call**. It is a simple system to use and only requires you to use your name, your child's name and date of birth to log in. SchoolCloud is a website platform, and can be accessed from iPhone and Android phones, iPads and tablets, as well as laptops and desktop devices.

Appointments are 4 minutes, 50 seconds long with a 10 second gap between appointments. Using the SchoolCloud system appointments will automatically end at the scheduled time to ensure that all appointments run on time. A countdown timer will be visible on your screen so you are able to complete your discussion in the time available. Teachers cannot extend or reschedule appointments during the parents' evening. If you would like to invite a second parent/carer to join your appointments please see the guide available on the school website (link below).

Staff will do their best to see as many parents/carers as they can but as you can appreciate some teachers may not be able to see everyone who requests an appointment. However, the SchoolCloud system does have a waiting list which you can request to join for a specific teacher. If a slot becomes available you may be added closer to the evening to see that teacher. If you are allocated an appointment you will be notified by email.

Mrs Law (Geography) and Mr Harris (Art & Technology) are unable to attend the parents' evening on Wednesday 27th, however Mrs Law is available Thursday 28th, and Mr Harris is available on Thursday 5th May. If your child is taught by Mr Harris or Mrs Law, and you would like to make an online appointment, please follow the link to the appropriate parents' evening on the SchoolCloud homepage.

Our SENDCO (Special Educational Needs and Disabilities Coordinator), Mrs Warland, is available to meet with parents and carers of our students with SEND. It is not essential that parents and carers meet with the SENDCO however please make an appointment if you would like to discuss any SEND issues. We would suggest making this appointment towards the end of your appointments so you can discuss any matters that arise from discussions with subject teachers.

Unfortunately, we are not able to offer appointments with the Head or Assistant Head of Year during this parents' evening. This is to ensure that they are available to meet with parents of the students that they teach. If you have a pastoral concern please remember that the Head and Assistant Head of Year are available throughout the term should you need to speak to them.



Bookings for this event are on a **first come, first served basis**. You will be able to make a **maximum of 12** appointments so please prioritise and select the teachers you would most like to meet with. You do not need to use all 12 appointments. Bookings will open on **Thursday 31st March at 11am** and bookings will close on **Monday 25th April at 4pm**. Please log in to this website to make your appointments: <https://stmschool.schoolcloud.co.uk>. If you are unable to attend the parents' evening please let us know by logging into SchoolCloud and clicking the 'I'm unable to attend' button.

To join your appointments on the 27th April you should log into SchoolCloud and click the green 'Join Video Appointments' button on the homepage.

The details you require to log into School Cloud are*:

- Parent Title Parent First Name Parent Last Name
- Student First Name Student Last Name
- Student's Date of birth

*Please note that SchoolCloud is case sensitive and the log in details should be typed in exactly as displayed above.

There are further guides and support available on the school website, [click here](#) to view. If you have any queries regarding the parents' evening please contact the school by email, info@stmacademy.org.uk.

Yours sincerely

Mrs K Dixon

Attendance, Transition & Parental Engagement

