

## North Tyneside Council Admission Appeals Timetable 2021/22

In accordance with the School Admission Appeals Code, the Council as the admission authority for community schools must set a timetable for organising and hearing education appeals.

Trust schools, Voluntary Aided schools and Academies will set their own appeals timetable which should be available on the individual school's website from the 28 February 2021.

The following timetable will apply to appeals for admission to community schools in the academic year 2021/22.

	<b>Middle and High Schools</b>	<b>First and Primary Schools</b>
<b>National Offer Day</b> – This is the day that letters or emails are sent out informing parents of the school at which they have been offered a place.	Monday 1 March 2021	Friday 16 April 2021
Deadline for the receipt of appeals.	Thursday 1 April 2021	Wednesday 19 May 2021
Deadline for appeals to be heard.	Monday 14 June 2021	Friday 16 July 2021
Appeals will be heard between:	Thursday 16 April 2021 and Monday 14 June 2021	Wednesday 2 June 2021 and Friday 16 July 2021

### Notes

- Appeals in respect of late applications, i.e. those received by the admission authority after the deadline for receipt of applications in the normal round of admissions, will generally be heard within 30 school days of the appeal being received by the Clerk to the Admission Appeals Panel (the Clerk).
- Appeals in respect of in-year applications, i.e. those for admission to a year group which is not the normal year of entry, for example Year 1 or Year 8, or appeals submitted after the start of the school year, will be heard within 30 school days of receipt by the Clerk.
- Appeals received by the Clerk will be acknowledged in writing within 7 days. If you have not received an acknowledgement within 10 days of submitting your appeal form please contact the Clerk, using the details below.

- Appellants (the person(s) lodging an appeal) will be advised in writing of the date, time and venue of the appeals panel which has been appointed to hear their appeal at least 14 days before the hearing.
- Appellants and the admission authority must provide the Clerk with any documents they wish to submit to the panel no later than 8 days before the date of the appeals panel hearing.
- At least 7 days before the hearing all the documentary evidence to be considered at the meeting will be sent to all parties.
- All parties will be advised, wherever possible, of the panel's decision in writing within 7 days of the conclusion of the appeals panel hearing.

For further information please contact:

Clerk to the Admission Appeals Panel  
Law and Governance  
3<sup>rd</sup> Floor Left  
Quadrant East  
The Silverlink North  
Cobalt Business Park  
North Tyneside  
NE27 0BY

Email: [education.appeals@northtyneside.gov.uk](mailto:education.appeals@northtyneside.gov.uk)

Tel: (0191) 643 5316 or 5313 or 5315 or 5359 or 5030